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| **文藻外語大學教師評鑑分項評分表-外語教學系(院級為新管院) 受評教師：**  **Wenzao Ursuline University of Languages Itemized Faculty Performance Evaluation Form (at University Level)** | | | | | |
| 一、**校級評鑑項目**(校級總分占30%，教學、研究、服務(輔導)教師自訂每項配分最高20%、最低5%)  1. **University-Level Evaluation Items** (University-Level Total Score 30%; Teaching, Research and Service (Counseling) scores are determined based on the customized ratio from 5% to 20%). | | | | | |
| **教學指標：教師自訂比例**  **Teaching Indicator: Customized Ratio** |  | ←(請填入5-20之間數字)  (Please fill in a number between 5 and 20) |  | 檢查值須等於30%→  Checksum must be 30% |  |

| 項次  Item No. | 項次內容  Content | 配分  Points | 說明: 1.與中程校務發展計畫策略指標之相關性2.分數認定標準  Description:  1. In relation to strategic indicators of the medium-term university development project  2. Point criteria | 自評分數  Self-Evaluation Points | 檢核分數  Approved Points | 檢核單位核章  Approval Stamp of Responsible Unit | 佐證編號(自T-P匯出者則不必附佐證資料)  Supporting Number (No supporting data are required for exporting from T-P) |
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| 1 | 在教學過程中以溫和堅定的態度，教導、鼓勵學生自主學習。  Teach and encourage independent learning with a gentle but firm attitude. | 30 | **【K1-4 辦理結合3L(熱愛生命、樂於溝通、服務領導)校核心素養的教職員工生活動場次】** 教師依個人表現自我評分。  Self-evaluation based on individual performance. |  |  |  |  |
| 2 | 參加校內外教學專業研習、教師社群、跨領域教學與研究團體。申請教育部課程獎勵或補助計畫。  Participate in internal/external teaching workshops, teacher communities, and interdisciplinary teaching and study groups; apply to the Ministry of Education for course incentive or subsidy programs. | 25 | **【K1-2 辦理「月桂方法」相關研習、工作坊場次】**  **【K2-1 教學實踐計畫或敘事力計畫申請數】**  **【K2-14 跨校、跨領域的教師社群數】**  **【K2-15 跨學院、跨科系、跨專業整合型計畫數】** 1. 每項研習、社群、教學（研究）團體得5分，上限10分（佐證資料為相關研習證明或聚會討論紀錄）。 2. 每項計畫申請通過並執行完成得15分。 3. 每項計畫申請未通過者得5分。 4. 參與教師皆得計分。  1. 5-10 points for 1 workshop, community, and teaching (research) group. (supporting documents shall be relevant workshop certificates or meeting records)  2. 15 points for 1 plan approved and conducted.  3. 5 points for 1 plan applied and rejected.  4. Every teacher who participates in a plan may receive points. |  |  |  |  |
| 3 | 教具編撰製作、出版課程教材、出版具ISBN編號大學以上用書(不得與研究之學術專書重複列計)  Develop and make teaching aids; publish teaching materials and university textbooks with ISBN (shall not be recognized as academic books). | 20 | **【K1-1 出版文藻吳甦樂教育理念相關文章、書籍】**  **【K3-5 完成華語教材數】**  **【K3-7 完成英語教材數】**  **【K3-8 完成外語教材數】** 1. 每案得10分。  1. 10 points for 1 plan. |  |  |  |  |
| 4 | 開設遠距課程、全英語授課；或編撰完成可供遠距教學使用之數位教材；獲教育部「數位課程認證」。  Provide online courses; give lectures in English; create digital teaching materials for online courses; or receive an Online Course Certificate from the Ministry of Education. | 30 | **【K2-2 創新教學課程(微型課程、深碗課程、專業倫理、跨域課程、獲「數位學習課程認證」之課程】** 1. 經過遠距教學推動委員會審查通過。 2. 每門課程得10分，通過教育部「數位課程認證」得20分。上限30分。  1. Approved by the Online Teaching Promotion Committee.  2. 10 points for 1 course; 20 points for obtaining an Online Course Certificate from the Ministry of Education. (Maximum: 30points). |  |  |  |  |
| 5 | 指導學生參與校外競賽、申請科技部大專生研究計畫、撰寫碩士學位論文  Coach students to help them participate in internal/external competitions; apply to the Ministry of Science and Technology for College Student Participation in Research Projects; write a Master's thesis. | 10 | **【K2-3 學生申請科技部專題計畫補助案或參加專業型競賽案件數】** 1.指導學生參加校外競賽每案得5分。 2.研究計畫、學位論文每案得10分。  1. 5 points for coaching students to help them participate in an external competition.  2. 10 points for each research project or graduate thesis. |  |  |  |  |
| 6 | 協助執行教務行政相關精進研究。協助英/外語診斷輔導中心進行診斷諮商輔導工作。開設產業學院、深碗、證照輔導課程，或於進修部、推廣部開設課程。  Support administrative improvement study; provide consulting service at the Language Diagnostic and Consulting Center; and provide academia- industry, in-depth, and certificate guiding courses or courses for the Division of Continuing Education and the Division of Extension Education. | 10 | **【K2-2 創新教學課程(微型課程、深碗課程、專業倫理、跨域課程、獲「數位學習課程認證」之課程】**  **【K6-8 推廣教育課程增加率】** 1. 每一項研究得10分。 2. 每學期協助診斷諮商輔導工作得5分。 3. 每門課程得5分。  1. 10 points for each study.  2. 5 points for providing consulting and guidance services each semester.  3. 5 points for 1 course. |  |  |  |  |
| 7 | 按時完成期中「學業成績預警」。  Issue Mid-term Warning for poor academic performance on time. | 5 | **【K6-1 學術自律與教師自我檢核】**  1.每學期每科目皆依教務處公告截止日期前繳交。 2.每學期**所有科目**按時繳交者得5分。  1. Submit warning for all courses by the deadline set by the Office of Academic Affairs each semester.  2. 5 points for on-time submission each semester. |  |  |  |  |
| 8 | 教學意見調查總平均成績高於全校總平均、或高於3.5分。  The mean score of teacher evaluation questionnaire is above average or higher than 3.5. | 10 | **【K6-1 學術自律與教師自我檢核】** 1. 教學意見調查**每學期**總平均高於全校總平均得10分。 2. 教學意見調查**每學期**總平均高於3.5分得5分。  1. 10 points for receiving an above average score of teaching evaluation.  2. 5 points for receiving a score higher than 3.5 for teaching evaluation questionnaire. |  |  |  |  |
| 9 | **獲政府，部級，學會及本校教學優良，專業典範等獎項，或其他與教學相關之具體優良事蹟。** | 10 | **1.任一獎項得10分。**  **2.** **其他與教學相關之具體優良事蹟得5分。**  **3.開放同儕觀課至少1節得5分(教學評量未達兩個標準差之教師與第一年新進教師除外)。** |  |  |  |  |
| 10 | 按時上傳課程大綱。  Upload syllabi on time. | 扣30分  Deduct 30 Points | **逾期一科者扣1分**。 |  |  |  | 此項為扣分  This category is for point deduction. |
| 按時上傳教學教材於網路平台。  Upload teaching materials to the online platform on time. | 1. 教材使用務必遵守智慧財產權。 2. 上下學期均符合本校「網路輔助教學平台管理規則第三條第（三）點」，並最遲於期中考後一週內完成。 3. **逾期一科者扣1分**。  1. Comply with intellectual property regulations regarding the use of teaching materials.  2. Comply with Article 3.3 of Regulations Governing Management of Internet-Assisted Teaching Platform during both fall and spring semesters, and upload materials within one week after the mid-term exam at the latest.  3. |  |  |  |
| 按時繳交期中預警學生名單（如無預警學生名單，請於系統上確認）。  Submit the mid-term warning list on time. (If there are no lists required, please confirm via the online system.) | 1. 每學期每個科目依教務處公告截止日期前繳交。 2. **逾期一科者扣1分**。  1. Submit the warning list for each course by the deadline set by the Office of Academic Affairs each semester.  2. |  |  |  |
| 按時繳交學生期中、期末成績。  Submit mid-term and final scores on time. | 1. 每學期每個科目依教務處公告截止日期前繳交。 2. **逾期一科者扣1分**。  1. Submit scores for each course by the deadline set by the Office of Academic Affairs each semester.  2. |  |  |  |
| 依規定申請，並完成調、補課之規定（包含期中、期末考週之考試及上課規定）。  Apply to reschedule and make up for classes in accordance with regulations (including regulations on mid-term and final exams and class rules). | **逾期一科者扣1分**。 |  |  |  |
| 教學意見調查結果。  Teaching evaluation questionnaire results. | **教學意見調查單一學期總平均低於全校二個標準差者扣5分。** |  |  |  |
| 小計(若超過100分，以100分計)，如為負分以零分計  Subtotal (For a score above 100 points, only 100 points will be given. If the score is below 0, no points will be given.) | | | |  |  |  |  |
| (代碼A1)教學項目依自訂百分比計分(小計總分\*教師自訂百分比)  (Code A1) The teaching percentage is calculated out of the customized ratio. (Subtotal\*Customized Ratio) | | | |  |  |  |  |

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| **研究指標：教師自訂比例**  **Research Indicator: Customized Ratio** |  | ←(請填入5-20之間數字) (Please fill in a number between 5 and 20) |  |  |  |  |

| 項次  Item No. | 項次內容  Content | 配分  Points | 說明: 1.與中程校務發展計畫策略指標之相關性2.分數認定標準  Description:  1. In relation to strategic indicators of the medium-term university development project  2. Point criteria | 自評分數  Self-Evaluation Points | 檢核分數  Approved Points | 檢核單位核章  Approval Stamp of Responsible Unit | 佐證編號(自T-P匯出者則不必附佐證資料)  Supporting Number (No supporting data are required for exporting from T-P) |
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| 1 | 擔任科技部計畫主持人**(以計畫起始日採計)**  Serve as the principal investigator for a project from the Ministry of Science and Technology. | 20 | **【K6-2 教師申請科技部補助件數】**   1. **申請科技部計畫得10分** 2. **擔任科技部計畫案**主持人**得20分**(共同主持人**得10分**) |  |  |  |  |
| 2 | 擔任科技部**及教育部**以外之政府部門計劃主持人**(以計畫起始日採計)**  Serve as the principal investigator of a project from government organizations except the Ministry of Science and Technology. | 20 | **【K6-6 承接產官學合作金額】**  主持人\*1 共同主持人\*0.5  Principal Investigator\*1  Co-Principal Investigator \*0.5 |  |  |  |  |
| 3 | 產官學合作或合作研究**(以計畫起始日採計)**  Academia-industry-government collaboration or research | 20 | **【K6-6 承接產官學合作金額】** 1. 承接國內產官學合作或委託案並簽訂合約，得15分  2. 若為國**際**產學合作，**再**加5分 主持人 \*1共同或協同住主持人\*0.5  3.教師多年期產學合作或合作研究之計畫，可進行多年期評鑑分數認列須符合下列條件，內容如下：  1. 15 Points for signing a contract to carry out a domestic academia-industry-government collaboration project or outsourced project. 2. 5 Points for participating in a foreign (cross-border) academia-industry-government collaboration project. Principal Investigator\*1  Co-Principal Investigator or Collaborator \*0.5 3. For multi-year academia-industry collaboration or research projects, points may be given for multiple years if the following requirements are met: 一、期程與金額： 1. 計畫期程須超過一年六個月以上，且合約總金額達新台幣三十萬元以上者，可認列兩年期；認列名額為計畫主持人一名及共同主持人三名  2. 計畫期程須超過二年六個月以上，且合約總金額達新台幣七十萬元以上者，可認列三年期；認列名額為計畫主持人一名及共同主持人三名  3. 計畫期程須超過三年六個月以上，且合約總金額達新台幣一百二十萬元以上者，可認列四年期；認列名額為計畫主持人一名及共同主持人三名  1. Duration and Amount:  (1) If a project lasts over 18 months and the contract amount reaches NT$ 300,000, it is a 2-year project. One principal investigator and three co-principal investigators may be awarded. (2) If a project lasts over 30 months and the contract amount reaches NT$ 700,000, it is a 3-year project. One principal investigator and three co-principal investigators may be awarded. (3) If a project lasts over 42 months and the contract amount reaches NT$ 1.2 million, it is a 4-year project. One principal investigator and three co-principal investigators may be awarded. 二、具體成效：教師須依合約規劃年期提供當學年度進度研究或技術報告(研究格式)，經權責單位檢核通過後，提出佐證而認列評鑑評分。  2. Specific Results: A research or technical report (in a certain research style) should be provided each academic year during a defined period. Evaluation points may be given after the responsible unit approves the report and proof is submitted. |  |  |  |  |
| 4 | 前列項次1.2.3累計總金額達下列級距者，可個別獲得分數  If the total amount stated in Fields (1)-(3) falls within the following ranges, certain points will be given. | 20 | **【K6-2 教師申請科技部補助件】**  **【K6-6 承接產官學合作金額】**  1. 各項金額以主持人\*1，共同主持人\*0.5計算之  2. 累計 5 萬元(含)以下: 2分  累計 5 萬元以上~20萬元(含): 4分  累計20萬元以上~50萬元(含): 8分  累計50萬元以上~100萬元(含): 12分  累計100萬元以上~200萬元(含): 16分  累計200萬元以上:20分  1. For each range, Principal Investigator\*1; Co-Principal Investigator \*0.5  2. An accumulative amount of NT$50,000 or below: 2 Points  An accumulative amount of NT$50,000~NT$200,0000: 4 Points  An accumulative amount of NT$200,000~NT$500,000: 8 Points  An accumulative amount of NT$500,000~NT$1 million: 12 Points  An accumulative amount of NT$1 million ~NT$2 million: 16 Points  An accumulative amount of over NT$2 million: 20 Points |  |  |  |  |
| 5 | 執行校內整合型計畫**或USR計畫**  Conduct internal integration projects. | 20 | **【K2-15 跨學院、跨科系、跨專業整合型計畫數】**  **【K6-10 大學社會責任執行件數】** **1. 執行校內整合型計畫案**  主持人\*1；共同或子計畫主持人\*0.5  **2. 執行USR計畫**  **(1)計畫總金額250萬元以上**  **主持人\*1；共同或子計畫主持人\*0.5**  **(2)計畫總金額250萬元以下**  **主持人\*0.5；共同或子計畫主持人\*0.2** |  |  |  |  |
| 6 | 1.完成每滿六年「產業研習或研究」。  2.完成合計至少六小時之學術倫理教育課程。  1. Complete Industrial Study or Research every 6 years.  2. Take courses on academic research ethics for a total of at least 6 hours. | 20 | **【K6-5 六年教師產業認證通過率】**  完成每滿六年「產業研習或研究」(15分) **教師須**完成合計至少六小時之學術倫理教育課程(5分)  **完成「產業研習或研究」認列後，於應認列期間皆給分**  Complete Industrial Study or Research every 6 years. (15 Points)  Take courses on academic research ethics for a total of at least 6 hours. (5 Points) |  |  |  | 完成後，應認列期間每年皆給分  Points will be given annually during the applicable period if the requirement is met. |
| 7 | 1. 參與或指導創業團隊 2. 擔任大專生科技部計畫指導老師  1. Participate in, or guide a startup team.  2. Coach students to help them conduct projects from the Ministry of Science and Technology. | 10 | **【K6-7 創業團隊輔導數】** **提供指導**創業團隊**佐證**每項可得**10**分  10 points for 1 event. |  |  |  |  |
| 8 | 獲專利類專業獲獎  academia-industry, or patent awards | 5 | 獲得校外專業獎項者  Receive professional awards. |  |  |  |  |
| 9 | 1. 擔任學術書刊、研究計畫審查人或編輯人員**(以聘期起始日採計)** 2. 擔任政府組織、學會、NGO、NPO、相關產業之顧問、委員、理監事等職務**(以聘期起始日採計)**  1. Review or edit academic journals or research projects.  2. Serve as a consultant, committee member, director or supervisor for a government/academic organization, NGO, NPO or a company in a particular field. | 15 | 任一項服務可得**10**分，最多可認列3項。  **10** points for 1 position; only 3 positions may be recognized. |  |  |  |  |
| 10 | 助理教授以上之教師應以本校教師名義，每年至少發表學術論文（含各專業領域發表之作品且有證明者）乙篇或主持專案計畫/產學合作(研究)乙案；講師則至少兩年發表學術論文（含各專業領域發表之作品且有證明者）乙篇或主持專案計畫/產學合作(研究)乙案。  A teacher at the rank of assistant professor or above should publish at least one research paper (including the published work in a specialized field and proof) or serve as the principal investigator of one project / academia-industry collaboration (research) project on behalf of Wenzao every year. A lecturer has to publish at least one research paper (including the published work in a specialized field and proof) or serve as the principal investigator of one project / academia-industry collaboration (research) project every 2 years. | 扣30分  Deduct 30 Points | 1.助理教授以上之教師未達目標每年扣15分。  2.學術論文及各專業領域發表之作品，得列計通訊作者、第一及第二作者；主持科技部、教育部等政府機關之專案研究案者，得列計主持人與共同主持人；其他專案計畫/產學合作(研究)案，經費額度高於新台幣五萬元以上者，得加列共同主持人一位。  1. If a teacher at the rank of assistant professor or above does not achieve the goal, 15 points will be deducted.  2. For research papers and the published work in a specialized field, the corresponding author, the first author, and the second author may be recognized. For participation in a research project from government organizations such as the Ministry of Science and Technology and the Ministry of Education, the principal investigator and co-principal investigator may be recognized. For other projects / academia-industry collaboration (research) projects, one additional co-principal investigator may be recognized if the budget exceeds NT$ 50,000. |  |  |  | 此項目為扣分  This category is for point deduction. |
| 小計(若超過100分，以100分計)，如為負分以零分計  Subtotal (For a score above 100 points, only 100 points will be given. If the score is below 0, no points will be given.) | | | |  |  |  |  |
| (代碼B1)研究項目依自訂百分比計分(小計總分\*教師自訂百分比)  (Code B1) The research percentage is calculated out of customized ratio. (Subtotal\*Custom Ratio) | | | |  |  |  |  |

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| **服務(輔導)指標：教師自訂比例**  **Service (Counseling) Indicator: Customized Ratio** |  | ←(請填入5-20之間數字)  (Please fill in a number between 5 and 20) |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 能以溫和堅定的態度，關懷、照顧、鼓勵並激發學生潛能。  Encourage, inspire and pay attention to students to fulfill their potential with a gentle but firm attitude. | 30 | 教師依個人表現自我評分。 |  |  |  |  |
| 2 | 行政服務事項  Administrative service | 20 | **【K1-4 辦理結合3L(熱愛生命、樂於溝通、服務領導)校核心速樣的教職員工生活動場次】**  **【K5-7整體行政服務滿意度】** 1. 擔任校內各行政單位顧問（含講師、系統開發整合）或學生社團組織指導老師。（各10分）  2. 協助辦理校級重大慶典活動或行政單位所推動方案、教育宣導。（1場次10分）  3. 參與校內各行政單位辦理之法定教育訓練或研習，並取得證明或紀錄（個資、性平、愛滋等）。（1場5分）  4. 擔任校內校級委員會委員或專責小組成員。（各5分）  5. 協助招生宣導。（校外1次得10分、校內得5分）。  6. 執行推動「校務」研究或計畫。（10分）  7. 擔任國合老師。20分 1. Serve as a consultant of an administrative unit or an instructor of a student club or organization. (10 points for 1 position)  2. Support important festivals/events or promote project/education of an administrative unit. (10 points for 1 event) 3. Attend necessary internal education training or workshops held by an administrative unit and obtain a certificate or proof (personal information, gender equality, AIDS, etc.). (5 points for 1 event) 4. Serve as a member of a university-level committee or task force. (5 points for 1 position) 5. Support recruitment of students. (10 points for 1 external event, and 5 points for 1 internal event) 6. Carry out a research or project related to university affairs. (10 points) 7. Handle exchange student affairs. 20 points |  |  |  |  |
| 3 | 一般學生輔導或協助推動品德教育  Normal student counseling service or moral education promotion support | 30 | **【K1-4 辦理結合3L(熱愛生命、樂於溝通、服務領導)校核心速樣的教職員工生活動場次。】**  **【K5-7整體行政服務滿意度】**  **【K2-5學生就業率】**  1. 全學期按時完成上課點名。（10分）**每學期按時完成上課點名給予2.5分。**  2. **每學期開通廣教導師關懷及晤談系統office hours時段並有完成輔導紀錄給予2.5分。**  3. 擔任各類服務隊督導 (**全程**隨隊)老師並協助學生申請登錄服務時數。（海外每隊20分、國內10分）  4. 關懷、轉介特殊學生(含境外生)，並共同積極輔導(學務處)，或留住欲休退學生(教務處認定)。（1位10分）  5. 協助推動品德教育相關活動或講座。（5分）  6. 全程參與學生輔導相關會議。（每場得5分）。  7. 擔任實習輔導教師，**並完成訪視紀錄(海外得10分、國內得5分）**  **8. 出席學校指派之校外輔導知能相關研習（1場得5分，至多20分）。**  **9. 擔任校內各行政單位推動學生課業學習、核心素養能力或職涯輔導相關活動或服務之指導老師（如：圖書館提供之學習指導服務或閱讀推廣活動）。（每學期5分）**  1. Submit class attendance on time each semester. (10 points) 2. Register office hours for extensive care project and keep counseling records. (**2.5** points) 3. Supervise a service team during a visit and support students to register service hours. (20 points for foreign service, and 10 points for domestic service) 4. Care and refer students with special needs (including foreign students); provide active guidance (Office of Student Affairs); or persuade students to stop considering withdrawal or suspension (identified by the Office of Academic Affairs). (10 points for helping 1 student) 5. Support promoting moral education activities or lectures. (5 points) 6. Attend all student counseling meetings throughout the process. (5 points for 1 meeting) 7. Provide guidance on foreign internship; 10 points for guiding 1 student (5 points for domestic internship) |  |  |  | 每一細項至多20分  A maximum of 20 points is allowed for each type of service. |
| 4 | 獲得學生輔導工作相關獎項、證照與榮譽。  Receive any award, certificate and recognition related to student counseling service. | 10 | **【K1-4 辦理結合3L(熱愛生命、樂於溝通、服務領導)校核心速樣的教職員工生活動場次】**  **【K2-4學生職涯增能相關專業證照數】**  **【K2-5學生就業率】**  1. 取得學生輔導相關專業證照或獎項。（1項10分） 2. 指導學生或社團組織參加校外(內)競賽並獲獎。（國際及全國獎項各10分、區域或校內各5分）。  1. Receive a professional certificate or award related to student counseling service. (10 points for 1 recognition)  2. Coach a student or student organization to help them participate in an internal/external competition and the student or student organization is awarded. (10 points for 1 international/national award, and 5 points for 1 regional/internal award) |  |  |  |  |
| 5 | 導師輔導工作  Homeroom Teacher Counseling | 40 | **【K1-4 辦理結合3L(熱愛生命、樂於溝通、服務領導)校核心速樣的教職員工生活動場次。】**  **【K5-7整體行政服務滿意度】** 1. 擔任導師得10分。導師評量分數高於平均值(含)以上**得10分。**（20分）  2. **依據導師聘約，**指導班會(含進修部)並依規定完成**線上班會紀錄簽核。**(10分)  3. 輔導(含大學部)班級勞作教育成績名列該年級前30%。（10分）  4. 督導專科部**低年級**班級早自習及午修。（10分）  5. **完成學年度全班級**校外賃居訪視**(每學年10分）**。  6. 出席校內導師輔導知能相關研習（1場得5分，至多20分）。(檢附佐證)  7. 輔導班上特殊學生(含境外生)，積極協助(檢附佐證)。（10分）  8. 協助畢業生流向調查，學生填答率超過70％。（10分）  █2-5 Graduates’ (every program) overall satisfaction towards teaching and counseling systems  1. 10 points for serving as a homeroom teacher; homeroom teacher performance evaluation score is greater than or equal to average. (20 points)  2. Provide instruction during homeroom meetings (including classes from the Division of Continuing Education); approve, sign, and return the meeting minutes log. (10 points)  3. Guide the class (including 4-year program) to score in the top 30% for community service education in the same grade. (10 points) 4. Supervise classes of 5-year program during morning self-study time and noon break. (10 points) 5. Support visiting students who rent off campus. (5 points for visiting 1 student; maximum: 20 points) 6. Attend internal workshops related to homeroom teacher counseling competence (5 points for 1 event; up to 20 points). (Please provide proof.) 7. Actively support (with proof) students with special needs in a class (including foreign students). (10 points) 8. Support conducting a graduate career survey and achieve a response rate of over 70%. (10 points) |  |  |  |  |
| 6 | 利他服務輔導貢獻(其他加分項目)  Valuable contributions (other notable services) | 20 | 教師自行舉證，每案10分。(利他服務係指有利學校或社會公益之服務活動)  A teacher should provide service proof. 10 points for 1 event. (Valuable contributions refer to service activities which are beneficial to Wenzao or society.) |  |  |  |  |
| 7 | 服務(輔導)扣分項目  Service (counseling) Violation | 扣30分  Deduct 30 Points | **【K1-4 辦理結合3L(熱愛生命、樂於溝通、服務領導)校核心速樣的教職員工生活動場次。】**  **【K5-7整體行政服務滿意度】**  1. 未按時完成上課點名並傳送，每學期每門課3次(含)以上。**(每學期扣5分)** 2. 導生輔導資料未如期完成登錄。**(每學期扣5分)** 3. 學生操行成績評定未如期完成。**(每學期扣5分)** (以上每學期各扣5分)  1. Fail to submit class attendance on time. (3 or more late submissions for 1 course each semester)  2. Fail to register information on students who have received counseling service on time.  3. Fail to give conduct grade on time.  (5 points will be deducted if one of the conditions described above is met each semester.) |  |  |  | 此項目為扣分  This category is for point deduction. |
| 小計(若超過100分，以100分計)，如為負分以零分計  Subtotal (For a score above 100 points, only 100 points will be given. If the score is below 0, no points will be given.) | | | |  |  |  |  |
| (代碼C1)服務(輔導)項目依自訂百分比計分(小計總分\*教師自訂百分比)  (Code C1) The service (counseling) percentage is calculated out of customized ratio. (Subtotal\*Custom Ratio) | | | |  |  |  |  |

**二、院級評鑑項目：院長整體評分占5%，另各項評分占15%(總項次應小於5項) ，其教學、研究、服務(輔導)分數各為三分之一)**

II. College-Level Evaluation Items: the overall score provided by the Dean 5%; the score of each item 15% (the total number of items shall be less than 5); teaching, research, and service (counseling) scores 1/3 each

| 項次  Item No. | 項次內容  Content | 配分  Points | 說明: 1.與中程校務發展計畫策略指標之相關性2.分數認定標準  Description:  1. In relation to strategic indicators of the medium-term university development project  2. Point criteria | 自評分數  Self-Evaluation Points | 檢核分數  Approved Points | 檢核單位核章  Approval Stamp of Responsible Unit | 佐證編號(自T-P匯出者則不必附佐證資料)  Supporting Number (No supporting data are required for exporting from T-P) |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 院級教學活動 College-level teaching activities | 50 | 1. 舉辦或參與院級各項教學活動/社群。(請假或缺席達2次不得計入)  **參加者每1活動可得20分參加者完成每1社群可得40分。** 活動/社群召集人得50分。 共同/協同召集人得40分。  2. 參加跨系(所)、中心辦理之教學活動或社群。(限本院所屬系所中心辦理)參加1項得25分。  3. 指導學生畢業專題，且符合跨系合作。 指導1組得30分。 指導2組或以上得50分。  4. 執行院級教學相關之活動。 (1)申請主持院級教學計畫活動。  參與執行者，每一計畫得30分。  計畫主持人得50分。  計畫共同/協同主持人得40分。  計畫申請但未通過，主持人及共同/協同主持人可 得一半分數。 (2)開設院級跨系整合彈性課程。  深碗課程得50分。  微型課程得40分。  多人開課則依比例四捨五入後取整數計分。  (3)擔任各系之院必修課程授課教師，得40分。  **(4)擔任院級開設課程之授課教師，得40分。**  5.其他(與院教學相關事務，請列證明，由院長給分經院教評審議後認列)。至多20分。  1.   50 points for the activity/community group convener  40 points for the co-convener/collaborative convener 2. Participate in teaching activities or community groups held by various departments (institutes) or centers (only those held by departments, institutes, or centers of the College): 25 points for 1 activity/community group 3. Supervise final year project students, and the supervision meets the requirements of interdepartmental cooperation  30 points for supervising 1 group of students  50 points for supervising 2 or more groups of students 4. Implement college-level teaching-related activities   (1) Apply for holding college-level teaching activities  30 points for 1 project for those who participate in the implementation of the project  50 points for the principal investigator  40 points for the co-principal/collaborative investigator   25 points for the principal investigator and 20 points for the co-principal/collaborative investigator of a project applied and rejected  (2) Offer college-level interdepartmental, integrated flexible courses  50 points for 1 in-depth course  40 points for 1 microcourse  A score (rounded to the nearest integer) will be calculated in proportion to the number of instructors who offer such courses  (3) Serve as an instructor for required courses offered by various departments of the College: 40 points  (4) 5. Others (Please provide proof for services related to teaching activities in the College. The Dean will provide a score, which will be recognized after the College Faculty Evaluation Committee discusses it): maximum 20 points |  |  |  |  |
| 2 | 院級學術或研究活動 College-level academic or research activities | 50 | 1. 舉辦或參與院級各項學術、研究活動/社群。(請假或缺席達2次不得計入)   **參加者每1活動可得20分參加者完成每1社群可得 40分。**  活動/社群召集人得50分。  共同/協同召集人得40分。  參加跨系(所)、中心辦理之學術、研究研討會或社群或活動(限本院所屬系所中心辦理) 參加1項得25分。 2. 執行院級學術或研究相關之活動。  (1)申請主持院級學術、研究計畫活動。  參與執行者，每一計畫得30分。  計畫主持人得50分。  計畫共同/協同主持人得40分。  計畫申請但未通過，主持人及共同/協同主持人可得一半分數。  (2)參與本院跨系或代表本院參與跨院相關學術研究計畫。  總主持人得50分。  總計畫共同/協同主持人得40分。  子計畫主持人得40分。  子計畫共同/協同主持人得30分。  參與執行者得30分。  計畫申請但未通過，主持人及共同/協同主持人可得一半分數。 3. 爭取校外學術研究計畫案或產學合作/研究案(單件金額超過5萬元)。 (不得與校、系級重複認列)  主持人得50分。  共同/協同主持人得40分。 4.其他與院學術、研究相關事務，請列證明，由院長給分經院教評審議後認列，至多20分。. 1.   25 points for participating in 1 activity/community group  50 points for the activity/community group convener  40 points for the co-convener/collaborative convener  Participate in academic or research conferences or community groups or activities held by various departments (institutes) or centers (only those held by departments, institutes, or centers of the College): 25 points for 1 event 2. Implement college-level academic or research projects   (1) Apply for implementing college-level academic or research projects  30 points for 1 project for those who participate in the implementation of the project  50 points for the principal investigator  40 points for the co-principal/collaborative investigator   25 points for the principal investigator and 20 points for the co-principal/collaborative investigator of a project applied and rejected  (2) Participate in interdepartmental academic and research projects held by the College or participate in inter-college academic and research projects on behalf of the College  50 points for the principal investigator of a project  40 points for the co-principal/collaborative investigator of a project  40 points for the principal investigator of a sub-project  30 points for the co-principal/collaborative investigator of a sub-project  30 points for those who participate in the implementation of a project  25 points for the principal investigator and 20 points for the co-principal/collaborative investigator of a project applied and rejected 3.Strive to win an external academic or research project, or an academia-industry collaboration/research project (at least more than NT$50000 for 1 project) (cannot be repeatedly recognized along with a university- or department-level project) (1) 50 points for the principal investigator (2) 40 points for the co-principal/collaborative investigator 4. Please provide proof for services related to academic or research activities in the College. The Dean will provide a score, which will be recognized after the College Faculty Evaluation Committee discusses it: maximum 20 points |  |  |  |  |
| 3 | 協助院務推動 Assist in the promotion of college affairs | 50 | 1. 擔任各項會議委員。 Ø 院級會議委員，得25分。 Ø 擔任校級會議委員，得25分。 (擔任以上各項委員，若會議請假或缺席達2次則不予計分。) Ø 經院長指派，代表本院出席校內重要活動或會議。得20分。 Ø 經院長指派，代表本院出席校外重要活動或會議。得30分。 2. 代表本學院參與校級活動(含校級社群)。 Ø 學期制或學年制活動得30分。 Ø 任務制/臨時編組活動得20分。 3. 協助院務。  (1)負責本院或本院各系英語網頁編修，得30分。(若校、系級已有給分，則院級不予任列)  (2) 擔任本院或本院各系國合老師，得30分。(若校、系級已有給分，則院級不予任列)  (3)協助院級國際交流事務，得30分。  (4)參與院級國際志工隊訓練及招募事宜，得40分。 4.協助其他院內相關事務推動，請列證明，由院長給分經院教評審議後認列，至多20分。 1. Serve as a member of various committees Ø 25 points for serving as a college-level committee member Ø 25 points for serving as a university-level committee member (No points will be given if serving as a member of the aforementioned committees and asking for leave or being absent from a meeting twice.) Ø 20 points for being assigned by the Dean to attend important internal activities or meetings on behalf of the College Ø 30 points for being assigned by the Dean to attend important external activities or meetings on behalf of the College 2. Participate in university-level activities on behalf of the College (including university-level community groups) Ø 30 points for semester-based or academic year-based activities Ø 20 points for mission-based/ad hoc activities 3. Assist in college affairs  (1) 30 points for being in charge of editing the content of the College's or various departments of the College's website in English (If a score is given for 1 university- or department-level project, the score for a college-level project will not be recognized.)  (2) 30 points for handling exchange student affairs in the College or various departments of the College (If a score is given for 1 university- or department-level event, the score for a college-level event will not be recognized.)  (3) 30 points for assisting in college-level international communication  (4) 40 points for participating in training and recruiting international volunteer groups 4. Please provide proof for promoting other college affairs. The Dean will provide a score, which will be recognized after the College Faculty Evaluation Committee discusses it: maximum 20 points. |  |  |  |  |
| 小計(若超過100分，以100分計)，如為負分以零分計  Subtotal (For a score above 100 points, only 100 points will be given. If the score is below 0, no points will be given.) | | | |  |  |  |  |
| (小計總分\*15%)  (Subtotal\*15%) | | | |  |  |  |  |

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| 項目 | 教學項目得分(代碼A2)  Teaching score (Code A2) | 研究項目得分(代碼B2)  Research score (Code B2) | 服務(輔導)項目得分(代碼C2)  Service (counseling) score (Code C2) |
| 自評分數  Self-Evaluation Points |  |  |  |
| 檢核分數  Approved Points |  |  |  |

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| **三、 系級評鑑項目：系主任整體評分占10%(其教學、研究、服務(輔導)分數各為三分之一)，另各項評分占40%(每項配分最高20%、最低10%)。**  **3. Department-Level Evaluation Items: Department Head Evaluation accounts for 10% (1/3 for Teaching, Research and Service (Counseling) points, respectively) of the overall score; each evaluation (from 10% - 20% , respectively; 15-30 department-level items are required) accounts for 40%.** | | | | | |
| **教學指標：教師自訂比例**  **Teaching Indicator:** **Customized Ratio** |  | ←(請填入10-20之間數字)  (Please fill in a number between 10 and 20) |  | 檢查值須等 於40%→  Checksum must be 40% |  |

| 項次  Item No. | 項次內容  Content | 配分  Points | 說明:1.與中程校務發展計畫策略指標之相關性2.分數認定標準  Description:  1. In relation to strategic indicators of the medium-term university development project  2. Point criteria | 自評分數  Self-Evaluation Points | 檢核分數  Approved Points | 檢核單位核章  Approval Stamp of Responsible Unit | 佐證編號(自T-P匯出者則不必附佐證資料)  Supporting Number (No supporting data are required for exporting from T-P) |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 參加系(所)、中心舉辦之教學與研究相關研習、訓練、進修並取得證書（證明）或資格者  Participate in teaching or research workshops, training or improvement activities organized by the department/graduate institute/center to obtain a certificate (proof) or qualification. | 10 | 1. 每參加1項5分，上限10分 2. 由系(所)認定  1. 5 points for 1 activity (Maximum: 10 points).  2. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 2 | 教學意見調查結果  Teaching evaluation questionnaire results | 12 | 1. 教學評量高於全校平均分數者可得12分  1. 12 points for a score higher than the overall average. 2. 教學評量低於全校平均分數但4.0(含)以上者可得9分  2. 9 points for a score of 4.0 or higher but not reaching the overall average. 3. 由系(所)認定  3. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 3 | 實際指導本系(所)學生參加校外競賽(與任教課程相關為原則)  Coach students to participate in external competitions (shall be related to the course you teach). | 15 | 1. 國際競賽：15分 全國競賽：12分 區域競賽：9分 校內競賽: 6分  1. International: 15 points  National: 12 points  Regional: 9 points  Internal: 6 points 2. 未得獎可得一半分數  2. Half of the points will be given if a student does not win any award. 3. 由系(所)認定  3. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 4 | 教授課程含跨本系所四技部與研究所開設之課程  Teach a course offered to both the 4-year program and graduate institute of the department. | 18 | 1. 指導研究生亦可認列，但不可於服務項目中重複計算  1. Guiding graduate students is recognizable, but cannot be listed as service achievement at the same time. 2. 由系(所)認定  2. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 5 | 開設彈性課程 (深碗課程/微型課程)、遠距課程[限本系(所)開設之遠距課程]  Offer flexible courses (in-depth/ micro course) or online courses [launched by the department/graduate institute]. | 10 | ●3-2-2風華正盛計畫 1. 每門10分 2. 由開課系(所)、中心認定  ●3-2-2 Chinese Teaching Project  1. 10 points for 1 course.  2. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 6 | 擔任本系(所)學生海外實習指導老師  Serve as a faculty supervisor for an international internship. | 45 | ●4-1-2海外行囊計畫  ●4-1-2 International Internship Project 1. 每指導1人4分，上限32分  1. 4 points for supervising 1 student (Maximum: 32 points). 2. 至海外實習單位訪視者15分，至多15分  2. 15 points for visiting international internship sites (Maximum: 15 points). 3. 由系(所)認定  3. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 7 | 擔任本系(所)學生國內實習指導老師  Serve as a faculty supervisor for a domestic internship. | 35 | ●7-1-2產業接軌計畫  ●7-1-2 Connecting with Industry Project 1. 每指導1人3分，上限27分  1. 3 points for supervising 1 student (Maximum: 27 points).  2. 至國內實習單位訪視者3分，至多9分  2. 3 points for visiting domestic internship sites (Maximum: 9 points). 3. 由系(所)認定  3. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 8 | 其他  Other | 5 | 由系(所)認定  Any other achievement recognized by the department/graduate institute in charge. |  |  |  |  |
| 小計(若超過100分，以100分計)，如為負分以零分計  Subtotal (For a score above 100 points, only 100 points will be given. If the score is below 0, no points will be given.) | | | |  |  |  |  |
| (代碼A3) 教學項目依自訂百分比計分(小計總分\*教師自訂百分比)  (Code A3) The teaching percentage is calculated out of customized ratio. (Subtotal\*Customized Ratio) | | | |  |  |  |  |

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| **研究指標：教師自訂比例**  **Research Indicator:** **Customized Ratio** |  | ←(請填入10-20之間數字)  (Please fill in a number between 10 and 20) |  |  |  |  |

| 項次  Item No. | 項次內容  Content | 配分  Points | 說明: 1.與中程校務發展計畫策略指標之相關性 2.分數認定標準  Description:  1. In relation to strategic indicators of the medium-term university development project  2. Point criteria | 自評分數  Self-Evaluation Points | 檢核分數  Approved Points | 檢核單位核章  Approval Stamp of Responsible Unit | 佐證編號(自T-P匯出者則不必附佐證資料)  Supporting Number (No supporting data are required for exporting from T-P) |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 協助系(所)申請校(院) 級指定之計畫案  Support the department/graduate institute to apply for specified university/college-level projects. | 40 | ●5-2-2專業拔尖計畫  ●5-2-2 Outstanding Professional Project 1. 撰寫並執行計畫案1案40分  1. 40 points for writing and conducting 1 project. 2. 未獲通過者可得一半分數  2. Half of the points will be given for 1 denied project. 3. 由系(所)認定  3. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 2 | 承接國內(外)產官學合作(研究)或委託案並簽訂合約  Sign a contract to carry out a domestic/foreign academia-industry-government collaboration (research) project or outsourced project. | 40 | ●1-2-1資源永續計畫 ●2-2-3專業融合計畫  ●1-2-1 Resource Sustainability Project  ●2-2-3 Multi-Professional Development Project 1. 每案19999元(含)以下者: 12分  1. 1 project less than or equal to NT$19999: 12 points 2. 每案2萬元(含)以上~49999元(含)以下者: 18分  2. 1 project between NT$20000~NT$49999 : 18 points 3. 每案5萬元(含)以上: 40分  3. 1 project at NT$50000 or higher : 40 points 4. 主持人 \*1，共同或協同住主持人\*0.5  4. Principal Investigator\*1; Co-Principal Investigator or Collaborator \*0.5 5. 若為本系(所)課程所簽訂之合約，可得一半分數  5. Half of the points will be given for a contract signed for a course of the department/graduate institute. 6. 由系(所)認定  6. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 3 | 擔任本系(所)學生全國性專題研究計畫之指導教師 (如: 科技部專題研究計畫或大專畢業生創業服務計畫)  Serve as an advisor for a national research project (e.g. a research project of the Ministry of Science and Technology or a U-Start Project for graduates) | 15 | 1. 1案15分 2. 未獲通過者可得8分 3. 若多人共同指導，則分數依人數平均分配 4. 由系(所)認定  1. 15 points for 1 project.  2. 8 points for 1 denied project.  3. Points will be equally distributed if there are multiple advisors.  4. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 4 | 發表於有全文外審制度之學術刊物的論文  Publish a paper in an academic publication with full-paper review system | 40 | ●5-2-1專業拔尖計畫  ●5-2-2 Outstanding Professional Project 1. 依照“文藻外語大學獎勵教師論文著作、創研作品實施要點”每得一點可得4分，至多40分  1. 4 points for 1 point rewarded according to the Reward Guidelines for Faculty Publications and Artistic Creations of Wenzao Ursuline University of Languages (maximum: 40 points). 2. 佐證資料請依 “文藻外語大學外語教學系暨外語文教事業發展研究所學術刊物資料檢核表”檢附相關文件  2. Please attach supporting documents in accordance with the Academic Publication Checklist of the Department of Foreign Language Instruction and Graduate Institute of Foreign Language Education and Cultural Industries of Wenzao Ursuline University of Languages. 3. 由系(所)認定  3. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 5 | 其他  Other | 15 | 1. 以每項3分為原則計算  1. 3 points for 1 achievement. 2. 申請科技部專題研究計畫，未獲通過者可得8分  2. 8 points for 1 research project denied by the Ministry of Science and Technology. 3. 由系(所)認定  3. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 小計(若超過100分，以100分計)，如為負分以零分計  Subtotal (For a score above 100 points, only 100 points will be given. If the score is below 0, no points will be given.) | | | |  |  |  |  |
| (代碼B3) 研究項目依自訂百分比計分(小計總分\*教師自訂百分比)  (Code B3) The research percentage is calculated out of customized ratio. (Subtotal\*Customized Ratio) | | | |  |  |  |  |

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| **服務(輔導)指標：教師自訂比例**  **Service (Counseling) Indicator:** **Customized Ratio** |  | ←(請填入10-20之間數字)  (Please fill in a number between 10 and 20) |  |  |  |  |

| 項次  Item No. | 項次內容  Content | 配分  Points | 說明: 1.與中程校務發展計畫策略指標之相關性 2.分數認定標準  Details:  1. In relation to strategic indicators of the medium-term university development project  2. Point criteria | 自評分數  Self-Evaluation Points | 檢核分數  Approved Points | 檢核單位核章  Approval Stamp of Responsible Unit | 佐證編號(自T-P匯出者則不必附佐證資料)  Supporting Number (No supporting data are required for exporting from T-P) |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 支援系(所)招生  Support student recruitment tasks. | 30 | ●1-2-2資源永續計畫  ●1-2-2 Resource Sustainability Project 1. 支援校內招生宣導，每次3分  1. 3 points for supporting 1 internal student recruitment promotional event. 2. 支援校外[台中(含)以北及花東地區]招生宣導，每次15分  2. 15 points for supporting 1 external student recruitment promotional event. [Taichung/other areas further north and Hualien-Taitung area] 3. 支援校外(台中以南不含高雄)招生宣導，每次10分  3. 10 points for supporting 1 external student recruitment promotional event. (Taichung/other areas further south; excluding Kaohsiung) 4. 支援校外(高雄區域)招生宣導，每次5分  4. 5 points for supporting 1 external student recruitment promotional event. (Kaohsiung) 5. 由系(所)認定  5. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 2 | 學期間提供學生專業課程補救/補充教學並有具體紀錄(無鐘點費)  Provide remedial/supplementary teaching for professional courses with written records (no hourly pay) during a semester. | 20 | 1. 認定標準: 老師提供每學期至少10週，每週1小時以上的專業課程補救/補充教學 (輔導人次達30人)  1. Requirement: Provide remedial/supplementary lectures for professional courses over 1 hour per week for a minimum of 10 weeks per semester. (support at least 30 students)  2. 由系(所)認定  2. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 3 | 學期間提供學生語言課程補救/補充教學並有具體紀錄(無鐘點費)  Provide remedial/supplementary teaching for language courses with written records (no hourly pay) during a semester. | 20 | ●3-1-2誰語爭鋒計畫  ●3-1-2 Language Excellence Project 1. 認定標準: 老師提供每學期至少10週，每週1小時以上的語言課程補救/補充教學 (輔導人次達30人)  1. Requirement: Provide remedial/supplementary lectures for language courses over 1 hour per week for a minimum of 10 weeks per semester. (support at least 30 students) 2. 由系(所)認定  2. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 4 | 開發並簽訂海內(外)實習單位  Create domestic/international internship opportunities and sign contracts with corporate partners. | 20 | 1. 海內實習單位，每單位10分  1. 10 points for 1 domestic corporate partner. 2. 海外實習單位，每單位20分  1. 20 points for 1 international corporate partner. |  |  |  |  |
| 5 | 製作供本系(所)課後輔助學習教材  Create after-school learning materials for the department/graduate institute. | 15 | ●3-1-3 & 3-2-3誰語爭鋒計畫 &風華正盛計畫  ●3-1-3 & 3-2-3 Language Excellence Project & Chinese Teaching Project 1. 每門15分  1. 15 points for 1 course. 2. 由系(所)認定  2. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 6 | 協助推動系(所)、中心業務  Support the completion of tasks for the department/graduate institute or center. | 30 | 1. 擔任畢業專題指導老師可得15分  1. 15 points for serving as an advisor of a graduation project. 2. 擔任畢業專題總指導老師可得15分  2. 15 points for serving as a general advisor of a graduation project. 3. 擔任系學會指導老師可得15分  3. 15 points for serving as an advisor of the departmental student association. 4. 指導研究生論文(以四年為限)，每指導1人15分  4. 15 points for advising 1 graduate student for dissertation. (up to 4 years) 5. 執行系主任臨時交辦之事項可得10分  5. 10 points for handling duties as assigned by the department head. 6. 由系(所)認定  6. Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 7 | 擔任本系所導師工作符合導師聘約共同職責  Serve as a homeroom teacher and fulfill relevant common duties. | 15 | 由系(所)認定  Shall be recognized by the department/graduate institute in charge. |  |  |  |  |
| 小計(若超過100分，以100分計)，如為負分以零分計  Subtotal (For a score above 100 points, only 100 points will be given. If the score is below 0, no points will be given.) | | | |  |  |  |  |
| (代碼C3) 服務(輔導)項目依自訂百分比計分(小計總分\*教師自訂百分比)  (Code C3) The service (counseling) percentage is calculated out of customized ratio. (Subtotal\*Customized Ratio) | | | |  |  |  |  |

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| 項目  Item | 分數(最高100分)  Points (Maximum: 100 Points) | 得分占總分比例10%  Percentage of Overall Score  10% | 教學項得分(代碼A4)  Teaching Points (Code A4) | 研究項得分(代碼B4)  Research Points (Code B4) | 服務(輔導)項得分(代碼C4)  Service (Counseling) Points (Code C4) |
| 系主任總體評分  Overall Score from the Department Head |  |  |  |  |  |
| 項目  Item | 分數(最高100分)  Points (Maximum: 100 Points) | 得分占總分比例5%  Percentage of Overall Score 5% | 教學項得分(代碼A5)  Teaching Points (Code A5) | 研究項得分(代碼B5)  Research Points (Code B5) | 服務(輔導)項得分(代碼C5)  Service (Counseling) Points (Code C5) |
| 院長總體評分  Overall Score from the College Dean |  |  |  |  |  |

**計分總表**

**Scoring Chart**

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| --- | --- | --- | --- | --- |
| 評鑑項目名稱  Evaluation Item | 自評分數  Self-Evaluation Points | 系教評會  決議分數  Approved Points | 院教評會  決議分數  Approved Points | 校教評會  決議分數  Approved Points |
| 教學項目總分(A1+A2+A3+A4+A5)  Total Teaching Points (A1+A2+A3+A4+A5) |  |  |  |  |
| 研究項目總分(B1+B2+B3+B4+B5)  Total Research Points (B1+B2+B3+B4+B5) |  |  |  |  |
| 服務(輔導)項目總分(C1+C2+C3+C4+C5)  Total Service (Counseling) Points (C1+C2+C3+C4+C5) |  |  |  |  |
| 總分  Overall Score |  |  |  |  |
| **簽名/核章** |  |  |  |  |